

PBCLA January 2020 Board Meeting Minutes

Palm Springs Library

January 7, 2020 – 2:00pm

Present: Graham Brunk, Amanda Woolf, Dave Scott, Elizabeth Griffin, Michelle Quigley, Josh Stone, Bruce Barron (computer), Elizabeth Braunworth

Absent: Ellen Kentner

Call to Order:

The meeting was called to order at 2:07pm by the President, E. Griffin.

Approval of Minutes:

- **Motion:** To approve the minutes from the November 2019 PBCLA Board Meeting with correction in the membership committee motion. Motion made by D. Scott and seconded by G. Brunk. Unanimously approved.

Treasurer's Report:

- Treasurer reported that as of November 2019 we have a balance of \$4959.00.
- Treasurer reported that as of December 2019 we have a balance of \$5637.65.
- Both Scholarship and Professional Development Awards were approved.
 - Joshua Levine: \$250 for FSU
 - Deborah Graham: \$250 for certification as a Zumini instructor
- J. Stone will check on Amazon Smile in regards to receiving payments.

President's Report:

- Silent auction
 - E. Griffin got a list of organizations to contact for items for the auction.
 - J. Stone will send E. Griffin another list of organizations to check.
- J. Stone will provide a link to meeting access if he is not able to attend a board meeting.
- PBCLA Sponsoring/Partnerships
 - PBCLA is interested in sponsoring events by emailing our membership list about events. In return, our logo will appear on flyers for the events. Example: Palm Beach County Library System's Writers Live event on 4/7/2020

COMMITTEE REPORTS

Advocacy and Outreach

- Chair – Bruce Barron
 - Spring library tour
 - Palm Beach Post is under construction so this could be a summer or fall tour instead.
 - Other location ideas: Jaffe Center; Florida Atlantic University's Virtual Reality lab
 - Mar or Apr date
 - Waiting to hear back from The Norton Museum to set a date for a tour there.

Bylaws

- Chair – Alyse McKeal
 - No updates.

Fundraising Committee:

- Chair – Elaine Minor
 - See President's report about silent auctions.

- Possible fundraising idea for meetings: raffles

Marketing & Communication Committee:

- Chair – Clifton Barefoot
 - No updates.

Membership Committee:

- Chair - David Scott
 - 68 active members
 - D. Scott, M. Quigley, and G. Brunk worked on a library directors lists to contact about membership.
 - E. Griffin will create an email for distribution.

Nominating Committee:

- Chair – Janet Naughton
 - No updates.
 - Still need to fill President-Elect position.

Programming Committee:

- Chair – Elizabeth Braunworth
 - Winter Quarterly Meeting
 - 1/23/2020, 2pm-4pm at Palm Springs Library
 - G. Brunk will bring food.
 - E. Griffin has the agenda done.
 - Flyer is done.

Scholarship and Professional Development Award Committee:

- Chair – Karen Crisco
 - See Treasurer’s report.

Technology Committee:

- Chair – Michelle Quigley
 - G Suite has been moved to Google Non-Profits so no cost to us.
 - M. Quigley continues to work on the form for Google Ads.
 - M. Quigley can write up a way to whitelist/approve senders for people not opening received PBCLA emails through Mailchimp.

Other Business:

- Ideas for membership benefits
 - PBCLA buys 2 tickets to Annual Love of Literacy event and raffles off the tickets. Only PBCLA members can participate in the raffle.
 - Paying for Miami Book Fair admission.
 - Provide transportation to the FLA conference and/or SEFLIN conference.

Next Meeting:

- Location: Lake Park Library; date and time TBD

Adjournment: E. Griffin adjourned the meeting at 3:00pm.

Amanda Woolf,
PBCLA – Secretary