

**PBCLA November 2019 Board Meeting Minutes**  
**Palm Beach County Library System-Acreage Branch**  
**November 20, 2019 – 10:30am**

**Present:** Graham Brunk, Amanda Woolf, Dave Scott, Elizabeth Griffin, Michelle Quigley (computer), Ellen Kentner, Bruce Barron (computer), Alyse McKeal (computer)

**Absent:** Josh Stone

**Call to Order:**

The meeting was called to order at 10:35am by the President, E. Griffin.

**Approval of Minutes:**

- **Motion:** To approve the minutes from the October PBCLA Board Meeting. Motion made by G. Brunk and seconded by B. Barron. Unanimously approved.

**Treasurer's Report:**

- Treasurer reported that as of October 2019 we have a balance of \$4861.70.

**President's Report:**

- Winter Quarterly Meeting
  - Location-Palm Springs Public Library
    - Thursday, Jan. 23, 2020, 2pm-4pm
    - Newly renovated
- February Social
  - Possible location-manatee lagoon

**COMMITTEE REPORTS**

**Advocacy and Outreach**

- Chair – Bruce Barron
  - Spring library tour
    - March or April 2020
    - Possible locations: Palm Beach Post Newsroom, Norton Museum

**Bylaws**

- Chair – Alyse McKeal
  - Working on ballot for committee reorganization for Winter Quarterly meeting.
  - Working on the policies and procedures for committee reorganization.

**Fundraising Committee:**

- Chair – Elaine Minor
  - Chili's fundraiser (11/7/19) raised \$446.

**Marketing & Communication Committee:**

- Chair – Clifton Barefoot
  - Flyer has been made for Winter Quarterly meeting.
  - Facebook ad for meeting
    - **Motion:** Made by G. Brunk to put up a Facebook ad for Winter Quarterly meeting up to \$30. First by E. Griffin and seconded by A. McKeal. Majority approved.

- G. Brunk will also look into ads on Facebook for non-profits.

**Membership Committee:**

- Chair - David Scott
  - 51 active members
  - Some committee chairs and members have lapsed.
  - Look for ideas for membership only advantages (in addition to scholarship awards)
  - **Motion:** Made by E. Griffin for a holiday ½ price sale on all membership types to run from December 1, 2019 to January 31, 2020. May extend depending on success. First by G. Brunk and seconded by D. Scott. Majority approved.

**Nominating Committee:**

- Chair – Janet Naughton
  - No updates.
  - Still need to fill President-Elect position.

**Programming Committee:**

- Chair – Elizabeth Braunworth
  - See President’s report.
  - E. Griffin emailed E. Minor to check on getting gift cards for raffle or silent auction at quarterly meetings.

**Scholarship and Professional Development Award Committee:**

- Chair – Karen Crisco
  - 2 people submitted applications. 1 approved, 1 pending

**Technology Committee:**

- Chair – Michelle Quigley
  - Website has been updated.
  - Flyer will be added for membership sale.

**Other Business:**

- No December 2019 board meeting.

**Next Meeting:**

- 1/7/20 2:00pm at Palm Springs Public Library

**Adjournment:** E. Griffin adjourned the meeting at 11:10am.

Amanda Woolf,  
PBCLA – Secretary