

## PBCLA February 2020 Board Meeting Minutes

### Lake Park Public Library

February 13, 2020 – 2:00pm

**Present:** Graham Brunk, Amanda Woolf, Elizabeth Griffin, Josh Stone, Karen Crisco (computer), Michelle Quigley (computer)

**Absent:** Ellen Kentner, Dave Scott, Bruce Barron

#### Call to Order:

The meeting was called to order at 2:05pm by the President, E. Griffin.

#### Approval of Minutes:

- **Motion:** To approve the minutes from the January 2020 PBCLA Board Meeting. Motion made by J. Stone and seconded by G. Brunk. Unanimously approved.

#### Treasurer's Report:

- Treasurer reported that as of January 2020 we have a balance of \$5543.85.
- J. Stone will check on Amazon Smile in regards to receiving payments.

#### President's Report:

- Create a list (possibly in the website or in Google Docs) of board members and term periods.
- E. Griffin put the agendas and minutes in a Google Doc.
- Can we create a calendar list serve?
  - Post library events
  - May help with social media posts
- Vote passed to merge the Communications & Marketing committee.
  - G. Brunk and M. Quigley will work together on the description.
  - **Motion:** To rename this committee as Communications. Motion made by E. Griffin. First by J. Stone and seconded by G. Brunk. Unanimously approved.
- Spring Quarterly Meeting
  - Location: South Florida Science Museum, Mounts Botanical Gardens, Raptis Bookstore, Kravis Center, Jaffe Center.

#### COMMITTEE REPORTS

##### Advocacy and Outreach

- Chair – Bruce Barron
  - Spring library tour
    - February 17, 2020 meeting to discuss Spring tour possibly at FAU

##### Bylaws

- Chair – Alyse McKeal
  - No updates.

##### Fundraising Committee:

- Chair – Elaine Minor
  - South Florida Science Museum tickets for Annual Meeting raffle?
  - California Pizza Kitchen fundraiser in April-Wellington location

##### Marketing & Communication Committee:

- Chair – Clifton Barefoot
  - C. Barefoot will resign in June. M. Quigley will take over.

**Membership Committee:**

- Chair - David Scott
  - 81 active members
  - 54 renewals/new members during promotional period.
  - Palm Beach County Library System is having a system-wide training day on 4/16/2020.
    - Possibility of getting a table for PBCLA at the training day and offering the half off promotion again for that day.

**Nominating Committee:**

- Chair – Janet Naughton
  - Karen Garcia is interested in the President-Elect position for next term, 6/2020-6/2021.
  - Courtney Poonasingh indicated on her renewal form that she would be interested in a board position.
  - Some committee chairs will need to be replaced for next term.

**Programming Committee:**

- Chair – Elizabeth Braunworth
  - See President’s Report.

**Scholarship and Professional Development Award Committee:**

- Chair – Karen Crisco
  - K. Crisco will check on Lindsey McMullen’s scholarship application.

**Technology Committee:**

- Chair – Michelle Quigley
  - Will merge with Marketing & Communications
  - Will need a new person to create flyers.

**Other Business:**

- Email call for volunteers for the newsletter and flyers.

**Next Meeting:**

- Location: Acreage Branch Library or Belle Glade Library; date and time to be determined.

**Adjournment:** E. Griffin adjourned the meeting at 2:53pm.

Amanda Woolf,  
PBCLA – Secretary