**PBCLA October 2023 Board Meeting Minutes**

**Virtual (Zoom)**

**October 19, 2023 – 2:00 PM**

**Present**: Alia Spencer, Amanda Woolf, Charlene Alonso, Craig Marasco, Jessica Waters, Kristina Wernisch, Max La Mura, Tiffany Pagan  
**Absent**: Doris Mendez-DeMaio

**Call to Order**:

The meeting was called to order at 2:03 pm by President, M. La Mura.

**Approval of Minutes:**

* **Motion:** To approve the minutes from the September 2023 Board meeting. Motion made by M. La Mura, K. Wernisch first and seconded by A. Woolf.

**President’s Report:**

* Email to library directors
  + M. La Mura drafted an email to send to all library directors to promote PBCLA and gain memberships.
  + Email will be sent during membership drive.
* Identifying underserved libraries
  + C. Alonso will send an email to expired members to renew during membership drive.
  + C. Alonso will look at memberships to select five underserved libraries to reach out to for memberships.
* Membership Drive
  + Two raffles of $50 Visa gift cards will be drawn at the end of December and end of January for membership registrations, one final raffle will be drawn for a year membership to a national or state library association.
  + Email will be sent at the end of November.

**Treasurer’s Report**:

* Treasurer reported that as of September 2023 we have a balance of $4703.30.
* Treasurer reported the quarterly balance of $4752.51.

**Membership Report**:

* Currently there are 129 active members.

**COMMITTEE REPORTS**

**Advocacy and Outreach**

* Chair – Alia Spencer
  + Two members are interested in joining the committee. A. Spencer will reach out.
  + M. La Mura and J. Waters will attend and represent PBCLA at the PBSC Fall Harvest Festival on October 26.

**Bylaws**

* Chair – Amanda Woolf
  + No updates.

**Communications:**

* Chair – Kristina Wernisch
  + K. Wernisch will create flyer for Winter Quarterly Meeting event at Mounts Botanical Garden.
  + K. Wernisch will begin working on Fall Newsletter.

**Events:**

* Chair – Charlene Alonso
  + J. Waters confirmed tour and speaker for Winter Quarterly Meeting at Mounts Botanical Garden.
  + C. Alonso created a fundraiser form/letter to send to organizations for fundraiser opportunities.
  + Duffy’s fundraiser on November 8 information will be sent to members the week before the event.
  + Moonlight Cemetery tour confirmed for January 25 at 6:30 pm, registration begins November 29. Email will be send to members one week before registration date.
  + Art After Dark social event confirmed for February 2 at 7 pm at the Norton Museum of Art.

**Nominating:**

* Chair – Doris Mendez-DeMaio
  + No updates.

**Scholarship and Professional Development Award:**

* Chair – Karen Crisco
  + No updates.

**Other Business:**

* M. La Mura will have PBCLA table cloth cleaned.
* M. La Mura will purchase new PBCLA tote bag.

**Next Meeting:**

* TBD

**Adjournment:**  M. La Mura adjourned the meeting at 2:57 pm.

Kristina Wernisch, PBCLA Secretary