**PBCLA Board Meeting Minutes**

**Society of the Four Arts**

**May 30, 2018 – 3:00pm**

**Present**:

Clifton Barefoot, Elizabeth Braunworth, Graham Brunk, Karen Crisco (phone), Dawn Frood, Michelle Keba, Alyse McKeal (phone), and Josh Stone.

**Absent**:

Russell Gift, Chris Jankow, Chandra Thornton, and Amanda Woolf.

**Call to Order**:

The meeting was called to order at 3:10 pm. by the President, Dawn Frood.

**Approval of Minutes:**

* **Motion: To approve the minutes from the April PBCLA Board Meeting (4/27/18). Motion to make amendments to minutes. D. Frood motioned and seconded by C. Barefoot. Unanimously approved.**

**Treasurer’s Report**:

* D. Frood spoke on behalf of treasurer that as of April we have a balance of $6,097.17.

**President’s Report**:

* K. Crisco spoke regarding Scholarship Awards
  + Several individuals selected for awards.
  + Checks will be issued at Annual meeting.
  + $2,000.00 was awarded.
  + Many of the recipients will gladly speak at our upcoming meetings.

**Vice President’s Report:**

* G. Brunk spoke about the Dade County Library Association and how it compares to PBCLA.
  + Six board members.
  + Four annual events a year.
  + Organization prices available.
* G. Brunk suggested we mimic their less is more approach.
  + Merging committees
  + Less board members

**COMMITTEE REPORTS**

**Advocacy and Outreach**

* Chair – M. Keba
  + Bruce Barron will be stepping to as chair of the committee
  + M. Keba wants to issue a certification of recognition to members who performed work in the committee.
    - K. Crisco will send out a letterhead to all board members to use for the future.

**Bylaws**

* Chair **– A. McKeal**
  + **G. Brunk asked Chair A. McKeal what were the steps that the organization could take to remove two overlapping board member positions.**
    - **A. McKeal stated that the procedure is to go before the board to vote and then the membership as a whole votes.**
      * **D. Frood noted that we need to keep those two positions now because we have to fill them for next year.**

**Marketing & Communication Committee:**

* **Chair – C. Barefoot**
  + Three new members.
  + Spring/Summer newsletter almost ready.

**Membership Committee**:

* Chair - C. Jankow
  + D. Frood spoke on behalf of C. Jankow.
    - 59 members.
    - D. Scott will be taking over as chair.

**Nominating Committee:**

* **Chair – M. Barry**
  + D. Frood spoke on behalf of M. Barry
    - **Greater interests from previous years.**
    - **Vice President still vacant.**

**Scholarship and Professional Development Award Committee:**

* Chair – K. Crisco
  + Please see President’s Report.

**Fundraising Committee**:

* Chair – E. Minor
  + **D. Frood spoke on behalf of E. Minor.**
    - **The last fundraiser raised $230.00.**

**Programming Committee:**

* Chair – J. Stone
  + J. Stone recommended that the board should lead the committee and that there should be less socials and we should focus on fundraisers instead.
    - D. Frood suggested that each board member take a lead on a social event.
  + Annual Meeting
    - Theme: Preparing for Disaster
    - June 26, 2018
    - Speakers:
      * Recovery Alliance (never heard back)
      * EOC representative
      * Meteorologist (?)
      * Ann Nappa, Spanish River Library
  + SEFLIN Conference Representatives from PBCLA will be:
    - D. Frood and G. Brunk

**Technology Committee:**

* Chair - G. Brunk 
  + Multiple interesting job opportunities for librarians.

**Other Business:**

* Director Robert Krull from Palm Beach State College won the $50 gift certificate.
  + G. Brunk wants clarification in the next giveaway that your name will be mentioned in the newsletter.

**Next Meeting:**

* TBD

**Adjournment:**  4:00 pm. by D. Frood. Unanimously approved.

Respectfully submitted,

Elizabeth Braunworth

PBCLA Secretary