**PBCLA Board Meeting Minutes**

**Society of the Four Arts**

**May 30, 2018 – 3:00pm**

**Present**:

Clifton Barefoot, Elizabeth Braunworth, Graham Brunk, Karen Crisco (phone), Dawn Frood, Michelle Keba, Alyse McKeal (phone), and Josh Stone.

**Absent**:

Russell Gift, Chris Jankow, Chandra Thornton, and Amanda Woolf.

**Call to Order**:

The meeting was called to order at 3:10 pm. by the President, Dawn Frood.

**Approval of Minutes:**

* **Motion: To approve the minutes from the April PBCLA Board Meeting (4/27/18). Motion to make amendments to minutes. D. Frood motioned and seconded by C. Barefoot. Unanimously approved.**

**Treasurer’s Report**:

* D. Frood spoke on behalf of treasurer that as of April we have a balance of $6,097.17.

**President’s Report**:

* K. Crisco spoke regarding Scholarship Awards
	+ Several individuals selected for awards.
	+ Checks will be issued at Annual meeting.
	+ $2,000.00 was awarded.
	+ Many of the recipients will gladly speak at our upcoming meetings.

**Vice President’s Report:**

* G. Brunk spoke about the Dade County Library Association and how it compares to PBCLA.
	+ Six board members.
	+ Four annual events a year.
	+ Organization prices available.
* G. Brunk suggested we mimic their less is more approach.
	+ Merging committees
	+ Less board members

**COMMITTEE REPORTS**

**Advocacy and Outreach**

* Chair – M. Keba
	+ Bruce Barron will be stepping to as chair of the committee
	+ M. Keba wants to issue a certification of recognition to members who performed work in the committee.
		- K. Crisco will send out a letterhead to all board members to use for the future.

**Bylaws**

* Chair **– A. McKeal**
	+ **G. Brunk asked Chair A. McKeal what were the steps that the organization could take to remove two overlapping board member positions.**
		- **A. McKeal stated that the procedure is to go before the board to vote and then the membership as a whole votes.**
			* **D. Frood noted that we need to keep those two positions now because we have to fill them for next year.**

**Marketing & Communication Committee:**

* **Chair – C. Barefoot**
	+ Three new members.
	+ Spring/Summer newsletter almost ready.

**Membership Committee**:

* Chair - C. Jankow
	+ D. Frood spoke on behalf of C. Jankow.
		- 59 members.
		- D. Scott will be taking over as chair.

**Nominating Committee:**

* **Chair – M. Barry**
	+ D. Frood spoke on behalf of M. Barry
		- **Greater interests from previous years.**
		- **Vice President still vacant.**

**Scholarship and Professional Development Award Committee:**

* Chair – K. Crisco
	+ Please see President’s Report.

**Fundraising Committee**:

* Chair – E. Minor
	+ **D. Frood spoke on behalf of E. Minor.**
		- **The last fundraiser raised $230.00.**

**Programming Committee:**

* Chair – J. Stone
	+ J. Stone recommended that the board should lead the committee and that there should be less socials and we should focus on fundraisers instead.
		- D. Frood suggested that each board member take a lead on a social event.
	+ Annual Meeting
		- Theme: Preparing for Disaster
		- June 26, 2018
		- Speakers:
			* Recovery Alliance (never heard back)
			* EOC representative
			* Meteorologist (?)
			* Ann Nappa, Spanish River Library
	+ SEFLIN Conference Representatives from PBCLA will be:
		- D. Frood and G. Brunk

**Technology Committee:**

* Chair - G. Brunk
	+ Multiple interesting job opportunities for librarians.

**Other Business:**

* Director Robert Krull from Palm Beach State College won the $50 gift certificate.
	+ G. Brunk wants clarification in the next giveaway that your name will be mentioned in the newsletter.

**Next Meeting:**

* TBD

**Adjournment:**  4:00 pm. by D. Frood. Unanimously approved.

Respectfully submitted,

Elizabeth Braunworth

PBCLA Secretary