**PBCLA Board Meeting Minutes**

**Palm Beach Atlantic University**

**June 13, 2017 – 2:00pm**

**Present**:

Clifton Barefoot (Phone), **Margret Barry** ,Elizabeth Braunworth, Graham Brunk, Dawn Frood, Michelle Keba, David Scott ,Josh Stone, and Amanda Woolf

**Absent**:

Cheryl Fishman, Chris Jankow, and Janet Naughton

**Call to Order**:

The meeting was called to order at 2:02 pm. by the President, Josh Stone.

**Approval of Minutes:**

* **Motion: To approve the minutes from the May PBCLA Board Meeting (5/24/17) with amendments. Motion made by G. Brunk and seconded by A. Woolf. Unanimously approved.**

**Treasurer’s Report**:

* Treasurer reported that as of May we have a balance of $5,939.10

**President’s Report**:

* SEFLIN Regional Conference
  + PBCLA sponsoring the event.
  + D. Frood and C. Jankow will man the booth.
* Committee Update
  + Poll resulted that most members do not want to combine committees.

**COMMITTEE REPORTS**

**Advocacy and Outreach**

* Chair – Liz Locke
  + M. Keba spoke to L. Locke regarding organizing tours.
  + If L. Locke will not chair, M. Keba will chair.

**Bylaws**

* Chair **– A. McKeal**
  + **Nothing new to report.**

**Fundraising Committee**:

* Chair – A. Cortez
  + J. Stone will ask if Angelica will want to continue as chair.
  + D. Frood suggested the following options might be easier fundraising ideas.
    - TGIFridays
    - Buffalo Wild Wings
    - Search Engine/Lawyer Affiliated
      * Linkage for rankings.
      * Will pay us for linkage.
        + D. Scott concerned about the concept.

D. Frood will investigate further.

**Marketing & Communication Committee:**

* **Chair – K. Crisco**
  + **D. Scott said that newsletter will be done three times a year.**

**Membership Committee**:

* Chair - C. Jankow
  + Reported by J. Stone
  + 80 members total

**Nominating Committee:**

* **Chair – M. Barry**
  + **Following positions need to be filled:**
    - **Vice President** 
      * **G. Brunk**
    - **Director of Public Libraries**
      * **R. Gift**
    - **Director of Academic Libraries**
      * **C. Thornton**
    - **Director At Large**
      * **A. McKeal**
    - **Chair of the Programming Committee**
      * **J. Stone**

**Professional Development Committee:**

* Chair – J. Webb
  + Nothing new to report.

**Programming Committee:**

* Chair – C. Barefoot
  + Quarterly meetings
    - Annual Meeting – Wednesday, June 28, 2017 at 2:00pm at Pine Jog Education Center.
      * Two gift cards will be raffled off.
      * All six speakers confirmed.
        + 10 minutes per speaker.
      * Cookbooks will be presented to speakers.
      * Refreshments
        + Dawn – ice, cooler, water, and soda
        + Amanda – cheese and crackers
        + Josh – vegetable
        + Elizabeth – fruit
        + Margret – coffee
        + Dave – paper products and signs
        + Michelle – cookies
        + Michelle and Graham – set up
  + Talk and Taste
    - Friday, June 16, 2017 at 7pm at the Carolina Ale House in Boynton Beach. Please remember to RSVP.

**Technology Committee:**

* Chair - G. Brunk 
  + Posted new job positions.
  + J. Stone updated pricing.
  + D. Scott suggested that the cookbooks be moved elsewhere on the webpage.

**Next Meeting:**

* To be determined.

**Adjournment:**  2:51 pm. by J. Stone. Unanimously approved.

Respectfully submitted,

Elizabeth Braunworth

PBCLA Secretary