**PBCLA Board Meeting Minutes**

**PBCLS – Wellington Branch Library**

**June 18, 2018 – 9:00am**

**Present**:

Dawn Frood, Chandra Thornton, Amanda Woolf, Josh Stone, Graham Brunk, Chris Jankow, Russell Gift, Michelle Keba (on phone), Alyse McKeal (on phone)

**Absent**:

Elizabeth Braunworth, Clifton Barefoot

**Call to Order**:

The meeting was called to order at 3:05 PM by the President, Dawn Frood.

**Approval of Minutes:**

* **Motion: To approve the minutes from the May PBCLA Board Meeting. Motion made by J. Stone and seconded by C. Jankow. Unanimously approved.**

**Treasurer’s Report**:

* Treasurer reported that as of May we have a balance of $6261.15.
* PBCLA made $230 from the California Pizza Kitchen event.

**President’s Report**:

* G. Brunk retrieved 2 boxes of archival documents**.**
  + The boxes contained old by-laws and flyers dating back to the 1980s.
* G. Brunk suggested digitizing the resources and adding them to archive.org.
* **D. Frood suggested taking a vote to add the old meeting minutes to archive.org. No vote was taken.**

**COMMITTEE REPORTS**

**Advocacy and Outreach**

* Chair – M. Keba
  + M. Keba reports that Bruce Barron will be taking over as chair of the Advocacy committee when M. Keba resigns.
  + M. Keba also wrote thank you letters for members this year.

**Bylaws**

* Chair **–** A. McKeal
  + A. McKeal said the Bylaws Committee stands by the language for changes discussed at the last board meeting.
  + D. Frood reiterated that it was discussed at the last board meeting about the possibility of eliminating 1 Academia and 1 Public Libraries Director position to bring the board down by 2 members. Each Bylaws Committee voted to approve this ballot.
  + **The Board approved the measure in a quorum.**

**Marketing & Communication Committee:**

* Chair – C. Barefoot
  + D. Frood reports that C. Barefoot is still working on newsletter and that he will get in touch with G. Brunk.

**Membership Committee**:

* Chair - C. Jankow
  + 63 members
    - Renewal notices were sent over for members up to August.

**Nominating Committee:**

* Chair – M. Barry
  + D. Frood said that M. Barry did have nominations for every vacant position.
  + E. Braunworth agreed to chair the programming committee.
  + G. Brunk suggested listing the nominations:
    - David Scott for Membership Chair
    - A. Woolf for Secretary
    - J. Stone for Treasurer
    - G. Brunk for President
    - D. Frood for Past-President
    - Bruce Barron for Academia
    - Elizabeth Griffin for Vice President
    - Michelle Quigley for Public Libraries

**Scholarship and Professional Development Award Committee:**

* Chair – K. Crisco
  + D. Frood said that K. Crisco needs to communicate Scholarship Award Recipients who will not attend the 2018 Annual Meeting to A. Woolf.
  + A. Woolf stated that as Scholarship Awards are applied for--verification of active PBCLA membership should be completed with the Membership Chair.

**Fundraising Committee**:

* Chair – E. Minor
  + D. Frood reports that PBCLA received the check from CPK.

**Programming Committee:**

* Chair – J. Stone
  + J. Stone spoke about the 2018 Annual Meeting on Tuesday, June 26, 2018 (2:00 PM 4:00 PM) at the Village of Wellington’s Panther Room.
  + J. Stone said that the speaker is Brian Hanley MPA, Emergency Management Specialist for the Palm Beach County, Department of Public Safety.

**Technology Committee:**

* Chair - G. Brunk

**Other Business:**

**No Other Business**

**Next Meeting:**

* This is last meeting of the current Board. The 2018 Annual Meeting will be on 6/26/2018.

**Adjournment:**  D. Frood made a motion to adjourn at 4:00pm. C. Thornton seconded. Unanimously approved.

Russell Gift,

PBCLA – Public Libraries Director